

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CAPITOL REGION MENTAL HEALTH CENTER ~JOB OPPORTUNITY
Professional Counselor

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: CRMHC Outpatient Services, 500 Vine Street, Hartford, CT
Job Posting No: CR-110270-1
Hours: 1st shift/8:00 a.m. to 4:30 p.m./Monday thru Friday/40 hours per week
Salary Range: \$70,825.00 to \$95,710.00 annually
Posting Dates: November 5, 2014 through November 11, 2014

Duties may include but not limited to: Functions as a "floating" primary clinician for a caseload of clients in the Outpatient Services division with severe psychiatric illness as well as likely co-occurring substance abuse and medical problems. Manages caseloads temporarily for clinical staff that may be on medical leave or retiring. May also cover triage for the outpatient department, seeing clients in crisis or on a walk-in basis. Provides evidence based individual, group, and family treatments such as Integrated Dual Diagnosis Treatment and Dialectic Behavior Therapy, Develops clinical assessments and progress notes, and recovery plans for their assigned caseloads; works as part of an interdisciplinary team including prescribers and community support staff; provides community/home visits and outreach. Actively participates in the assessment, evaluation, design and implementation of discharge plans for individuals in state hospital, nursing homes or prisons that may pose placement/disposition challenges, to identify obstacles and make recommendations; is responsible for the clinical coordination of treatment/services including the interface with other agencies and providers. Documents in the medical records as per policies and procedures, audits medical records documentation to ensure quality and compliance; performs clinical direct care duties and performs other related duties as assigned.

General Experience: Licensure as a professional counselor in the State of Connecticut with some experience working in a behavioral health facility or in a juvenile justice setting.

Special Requirement: Incumbents in this class must possess and retain a license to practice professional counselor work pursuant to Sec. 20-195 (a-f) of the Connecticut General Statutes. Incumbents are also required to travel and must possess and retain a valid motor vehicle operator's license.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but ***will only be accepted if attached to a fully completed application.***

Application Instructions: Interested and qualified candidates who meet the above requirements should submit an Application for Employment to:

Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06112
Fax: (860) 297-0931 E-Mail: crmhcruitment@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **P-1**